



**Filwood, Knowle and Windmill Hill
Neighbourhood Partnership
6.00 p.m. on 22nd September 2015
at Windmill Hill Community Association
Vivian Street BS3 4LW**

Present:

Ward Councillors:

Councillors Jeff Lovell and Chris Jackson – Filwood Ward
Councillors Chris Davies and Gary Hopkins - Knowle Ward
Councillors Sam Mongon - Windmill Hill Ward

Other members of the Partnership:

Denise Britt - Filwood	P
Ken Jones - Filwood	P
Ann Smith - Filwood	A
Les Bowen – Knowle	P
Natasha Clark – Knowle	P
Maggie Stringer - Knowle	A
Glenn Vowles – Knowle	P
Mark Bailey – Windmill Hill	P
Carlton Bodkin – Windmill Hill	P
John Scott	A
Lee Reed – Equalities Champion	A
James Smith – Tree Champion	P
Nancy Carlton - Windmill Hill - P	

Other Resident Attendees

Julia Tutton
Bob Franks
Rhianan Lowes
Agatha Palmer
Christine Haywood
Paul Breeden

Also Present:

Claudette Campbell	Democratic Services, Bristol City Council (BCC)
Andrew Mclean	Neighbourhood Area Coordinator (BCC)
Lloyd Allen	Bristol City Council
Neil Terry	Area Manager – Traffic (BCC)
Nigel Colston	Avon & Somerset Constabulary

Item No:

1. Welcome and Introductions

Cllr Sam Mongon (Chair of the meeting) welcomed everyone to the meeting and led introductions.

2. Apologies for Absence

Apologies from Cllr Joffe, Maggie Stringer, Denise Britt, John Scott.

3. Minutes of the Meeting of the Neighbourhood Partnership held on 16th June 2015.

- a. Clarity given on what was agreed in respect update on Tree Champion activities. Such updates would be included in the Neighbourhood Co-ordinator's business report.

That the minutes of the meeting held on the 16th June 2015 agreed as a correct record and the above noted and signed by the Chair.

Matters Arising:

Libraries Consultation –

- A response to the letter on the Library consultation the Partnership have yet to receive a response.
- Head of Library service to be invited to the next NP and asked to comment on the short notice closure of libraries in the area that had happened on an adhoc basis due to lack of staff.
- **Action – AM to arrange attendance of Head of Library and chase for a response to the letter.**

Chairs Business

Chair requested a presentation from the Arena team.

Jon Toy and Andrew Davies who are working on the project presented the current consultation document to the partnership. The following points to note from the presentation given.

- Consultation period -16th September to 13th October 2015

- Central Library will host public exhibition
- South Bristol drop-in session on Friday 2nd October 7pm to 8.30pm
- Statutory consultation runs for 6 weeks from date of planning submission

The following concerns were raised and noted from the discussion that followed:

- a. Members welcome the presentation but were concerned about the minimum time available for the consultation. Believing that the residents impacted by this development had not been adequately consulted.
- b. With no additional parking on site the discussion centred on the impact on the local residential areas and the need for residents to be consulted on a resident parking scheme.
- c. Members advised that potential customers of the arena would come from the south of the city, along A37 and A38 causing congestion in the surrounding area.
- d. Questions were asked on how the parking policy had been decided on and which other Arena sites were used as a comparison for the basis of the decision now made for Bristol Arena.
- e. Members directed that the South Bristol area should be considered within the wider consultation.

4. Declarations of Interest

Members noted that they worked with a number of associations listed in the grant allocation but had non-pecuniary interest in these organisations. It was noted that with 5 councillors present the vote on allocation would not be conflicted.

5. Public Forum/resolutions

None

6. New Neighbourhood Partnership resident members – Andrew McLean

Andrew McLean, Neighbourhood Co-ordinator informed the partnership that John Scott was seeking to stand down but clarity will be sought on when this would take effect and the process involved. Election of new members took place in June. The terms of reference for operation stated the membership base would not exceed 30 members. This would be equally apportioned across the three wards.

- a. New members – Carlton Bodkin for Windmill Hill, Natasha Clark – Knowle and Glenn Vowles – Knowle
- b. Partnership members sought clarity on the numbers representing each ward and requested that the sub organisation they represented to be

noted.

Action: Andrew Mclean to review membership and ward representation together with the policy on admittance and resignation.

Neighbourhood Partnership Resolved:

- i. **That Carlton Bodkin, Natasha Clark and Glenn Vowles accepted as members of the partnership.**

7. Novers Park – Cllr Jackson

Cllr Jackson brought to the attention of the partnership the long running issues with Novers Park. Action was needed to bring the park area up to an adequate clean and green space standard that could be used by local residents. The park had remained under developed for 15 years and request for investment had been unsuccessful. Meetings had taken place with representatives from the parks department but the situation remained unchanged.

- a. Cllr Jackson sought support from the partnership for a letter to be directed to the Strategic Director, Alison Comley with copies to the Service Directors and designed officers.
- b. Further requested that the parks officer be invited to the next partnership meeting to address this issue.

Action: (1) AM with Chair to write a letter to Strategic Director and (2) invite parks team to NP meeting

Neighbourhood Partnership Resolved:

- i. **To support the sending of a letter to the Strategic Director**

8. Planning – local involvement (BS3 Planning Group)

Neil Sellers representative from the BS3 Planning Group explained to the partnership the remit under which it operated. Explaining that influence should focus on the local plan stage of the planning process before an application is made to the development committee. At the pre-application stage if engagement happens the impact is greater.

Key points raised / noted include

- a. The current group consist of local residents who receive regular emails. The mailing list consists of 50 contacts with approximately 3-12 people attending meetings.
- b. The group are in contact with the planning office to view all planning

- applications for the BS3 area.
- c. The proposal is for such a group to work across the 3 wards. This would allow them to be the representative group that is contacted by developers with the details of proposed developments.
 - d. Members noted that they had a group previously that worked in this way. There was general agreement that the partnership would support the work of the BS3 group and those working within the Windmill Hill area. The group representative on the partnership to provide the link and updates.

Neighbourhood Partnership Resolved:

- i. **To support the work of the BS3 Group.**

9. Highways Report – Neil Terry Bristol City Council

Neil Terry requested that the partnership noted the current position of the Local Traffic schemes across the three wards.

Key points raised / noted included

a. Scheme Progress

- 1) **Cotswold Road area** – this had slipped. The TRO was now complex. Consideration had to be given to the consequence of the proposed right turn ban that would limit parking for the residents with corner properties. Work continues on the feasibility with the consultation planned when this is finalised.
- 2) **Axbridge Road, Iminster Avenue and Bath Rd & Wells Rd** – matters are progressing as indicated.
- 3) **St John Lane & Park Avenue & Redcatch Road Junction** – consideration being given to the issue of ensuring the redesign of the roundabout would allow for the large articulated vehicles using the road to do so without hindrance. The consultation would happen from October with local residents.

- b. Throgmorton Road** – Members were concerned that the letter to the team from Cllr Lovell had yet to illicit a response. **Action: NT to contact Shaun Taylor & Service Director for a response.**

Neighbourhood Partnership Resolved:

- i. **Noted the scheme delivery progress.**

10. Community Safety Report – Inspector Nigel Colston

Inspector Nigel Colston spoke to the report taking questions from the partnership.

- a. An update was provided on the change of personnel working on local beats within the area.
 - PC Mandy Bennett plus another will join the team.
- b. Members raised concerns about how the change in policing and the change in drug strategy had impacted on the increase in this criminal activity. Members agreed that a letter would be sent signed by ward councillors. **Action: AM and Chair to draft and send.**
- c. Members were advised that officers assigned to the area would be expected to work within the area and because of the move from cars to bicycles & walking they would be more visible. The aspiration is for PCSO's to be given extended authority in the areas of ASB and low level activity of children.
- d. Quality of Life Survey – Members were advised that the question 'Have you been a victim of crime' will not be reinstated.

Neighbourhood Partnership

i. Noted the contents of the reported

11. Business Activities Report

Andrew McLean, Neighbourhood Partnership Coordinator reported on the activities across the partnership.

Key points raised / noted included;

- a. **Wellbeing Grant Applications:** Members read through the recommendations and voted as the Committee on allocation. Listed below.
- b. **Future Wellbeing process and forms:** The partnership was asked to note the changes in the forms and the application process. Applicants can be directed to the Coordinator and Lloyd Allen to be guided through the process.
- c. Agreement was reached on the maximum award that each Ward would grant. There would be no maximum set across the three wards the decision would be with each ward, this would be incorporated in the application process.

- Windmill Hill £2k
- Knowle – No limit
- Filwood - £500 but higher sums considered in special circumstances
- Retrospective applications would not be permitted

The Neighbourhood Coordinator would have overall sight of all applications. Applicants would submit applications to a generic email address. They would be forwarded to the appropriate panels for consideration. Panels will consist of at least two NP members per ward of whom one must be a resident member.

- d. **Community Asset Transfer** – Agreed that contact would be made with Denise Britt and Ann Smith for them to comment on the proposed transfer of Inns Court. Cllr Jackson view this as a matter local resident should be made aware of. **Action: AM to contact reps**
- e. **Totterdown Methodist Church** – A request had been received for the kerb outside the church to be dropped. Discussion followed about how this should be funded. The approximate cost given as being £500. Members agreed that funds should be allocated from the minor works budget and requested costings should be circulated for final consideration. **Action: AM to contact Neil Terry for actual costs and circulate to Members for final approval.**
- f. **Section 106 & Community Infrastructure Levy (CIL):** The partnership agreed to the formation of a task group to consider the process to be established. Agreed that Mark Bailey & Carlton Bodkin would join the group with others to move this forward. **Action: AM to ascertain dates and membership of group.**
- g. **Tree Champion Update:** James Smith brought to the attention of the partnership work being done by the University of Bristol on re-establishing trees that had died. Input had not been sought from the NP on the proposal. **Action: JS to contact the University on behalf of the NP to comment on the proposal and input.**
- h. **24th October Citywide Event:** The partnership were reminded of this event and provided with an outline of the activities proposed for the day. Partnership members were being asked to participate in such activities such as radio interviews, contribute to an exhibition, contribute to a poster design reflecting the partnership. **Action: Members to contact AM to advise of contribution.**
- i. **Marksbury Road:** Feedback provided on the survey of approximately 30 households. The two main concerns were traffic along the road and anti-social behaviour. Inspector Nigel Colston had been engaged in respect of these matters.

The Neighbourhood Committee Agreed:

- i. To grant the following from the Wellbeing Fund

Filwood – total £3800

- Filwood Hope Centre - £2000
- Oasis Academy - £800
- Off the Record - £1000

Knowle – Total £2066

- Entertaining Local Knowle - £500
- Knowle Bowling Club - £566
- Knowle Cricket Club - £500
- Redcatch Community Association - £500

Windmill Hill £835

- TRESA £835

- ii. **Agreed the allocation of the funds to cover the cost of the drop kerb outside the Totterdown Methodist Church on The Bush road.**

12. **Neighbourhood Partnership Coordinator Budget Report:** The Partnership was asked to note the position on the available funds.

- a. Lloyd Allen sought participants for an environmental sub group to consider the spend on local open spaces. Monies available from the CIL funds for spend on 'Clean & Green' activities. **Action: Volunteers to contact LA.**

Neighbourhood Partnership Resolved

- i. **To Note the report**

Date of Next Meeting –

(The meeting ended at 20:45hrs)

CHAIR